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**DAVENPORT LOFTS ON MAIN  
25 LeRoy Place  
New Rochelle, NY 10805**

**Move In/Move Out Requirements & Procedures**

- **Anyone wishing to move in or out of the above referenced property must request permission from management in advance.**
- **Anyone moving in or out of an apartment is required to submit a \$500.00 refundable security deposit. This deposit must be in the form of a money order or certified check. The deposit will be refunded to you once the move is complete, and the Super has confirmed no damages were incurred to the common areas of the building**
- **All moves must be conducted and completed between 8:30am and 4:00pm Monday through Friday,**
- **All professional moving companies must be licensed and insured. Prior to moving in, a certificate of insurance must be submitted to Stillman Management. *This certificate must name Davenport Lofts on Main and Stillman Property Management as additionally insured.***

**ALL MOVE IN'S / MOVE OUT'S ARE PROHIBITED ON  
WEEKENDS AND HOLIDAYS.**

**PLEASE BE ADVISED YOU WILL BE SUBJECT TO A FINE IF  
A MOVE OCCURS ON A WEEKEND OR HOLIDAY.**

**Thank You**